

SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: Karen Guerrero
BID NO.: 12-1340

Date Issued: December 17, 2012

FORMAL INVITATION FOR BIDS
ANNUAL CONTRACT FOR ON-CALL MOVING SERVICES
ADDENDUM 1

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, P.O. Box 2449, San Antonio, TX 78298-2449 will be received until **3:00 p.m., December 20, 2012** and then publicly opened and read aloud for furnishing materials or services as described received herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____ days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

Non-minority Hispanic African-American Other Minority (specify) _____

Female Owned Handicapped Owned Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: Partnership Corporation Sole Proprietorship Other (specify) _____

Tax Identification Number: _____

THIS ADDENDUM DOES NEED TO BE RETURNED WITH THE BID RESPONSE.

On page 12, Application of Rates, number 3 and 6 should now read

3. Time – In calculating labor rates, the time clock starts at the first “from” location on the job quote and end at the last “to” location on the quote. The rates should be inclusive to include time and travel between locations for a job.
6. Installers – Installers labor rates include labor and materials to complete the moving, and re-installation of any miscellaneous freestanding furniture and/or equipment. Installers will not be required to tear down or re-install any modular furniture items.

On page 11, add a number 7 and 8 to say the following

7. SAWS will provide the estimated number of boxes, pallets, shrink wrap or other materials needed complete the job.
8. SAWS will provide the location with each job request the location where the supplies and materials will be dropped off (i.e. boxes, pallets, etc.)

The following Pricing Schedules replace the schedules on page 16 and 17.

REVISED PRICE SCHEDULE

Pricing shall be inclusive of all labor, material, packing supplies, services, permits, transportation costs and any other element necessary to fulfill Scope of Services.

PART 1 STANDARD WORKING HOURS LABOR RATES

| <u>SAWS ITEM NO.</u> | <u>DESCRIPTION</u> | <u>EST. ANNUAL HOURS</u> | <u>LABOR RATE / STANDARD WORKING HOURS</u> | <u>EXTENDED RATE</u> |
|------------------------------|--|----------------------------------|--|--------------------------|
| | Labor rates for movers | 100 | \$ _____ / Per Hour | \$ _____ |
| | Labor rates for packers | 75 | \$ _____ / Per Hour | \$ _____ |
| | Labor rates for electronic technicians | 50 | \$ _____ / Per Hour | \$ _____ |
| | Supervisor rates | 75 | \$ _____ / Per Hour | \$ _____ |
| | Project Manager rates | 100 | \$ _____ / Per Hour | \$ _____ |
| | Truck (only) rate | 75 | \$ _____ / Per Hour | \$ _____ |
| | Labor rates for Installers | 50 | \$ _____ / Per Hour | \$ _____ |
| | Computer carts | 20 | \$ _____ / Each Per Day | \$ _____ |
| | Library carts | 20 | \$ _____ / Each Per Day | \$ _____ |
| | Return for unused boxes / or other materials (if any) | 10 | \$ _____ / Per Box | \$ _____ |

PART 1 TOTAL – LABOR RATES STANDARD HOURS \$ _____

PART 2 – OVERTIME WORKING LABOR RATES

| <u>SAWS ITEM NO.</u> | <u>DESCRIPTION</u> | <u>EST. ANNUAL HOURS</u> | <u>LABOR RATE / OVERTIME WORKING HOURS</u> | <u>LABOR RATE/ OVERTIME HOURS</u> |
|-------------------------------------|--|---|---|--|
| | Labor rates for movers | 10 | \$ _____ / Per Hour | \$ _____ |
| | Labor rates for packers | 5 | \$ _____ / Per Hour | \$ _____ |
| | Labor rates for electronic technicians | 5 | \$ _____ / Per Hour | \$ _____ |
| | Supervisor rates | 10 | \$ _____ / Per Hour | \$ _____ |
| | Project Manager rates | 10 | \$ _____ / Per Hour | \$ _____ |
| | Truck (only) rate | 10 | \$ _____ / Per Hour | \$ _____ |
| | Labor rates for Installers | 5 | \$ _____ / Per Hour | \$ _____ |
| | Computer carts | 3 | \$ _____ / Per Day | \$ _____ |
| | Library carts | 3 | \$ _____ / Per Day | \$ _____ |

PART 2 TOTAL- Labor Rates Overtime \$ _____

COMBINED PART 1 & PART 2 \$ _____